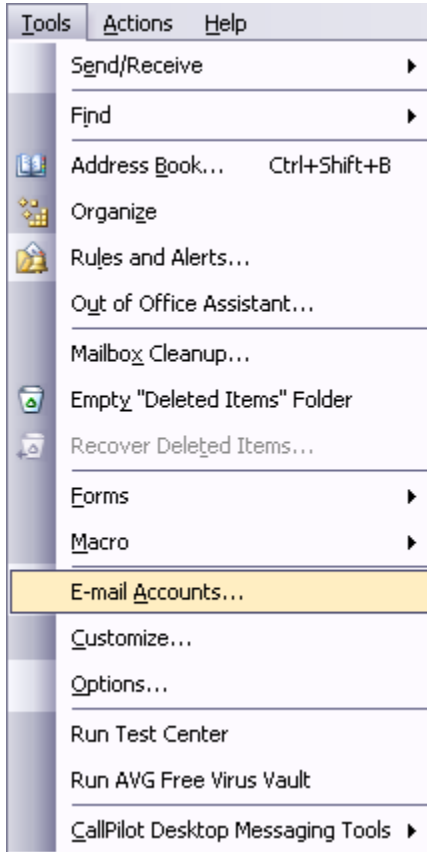
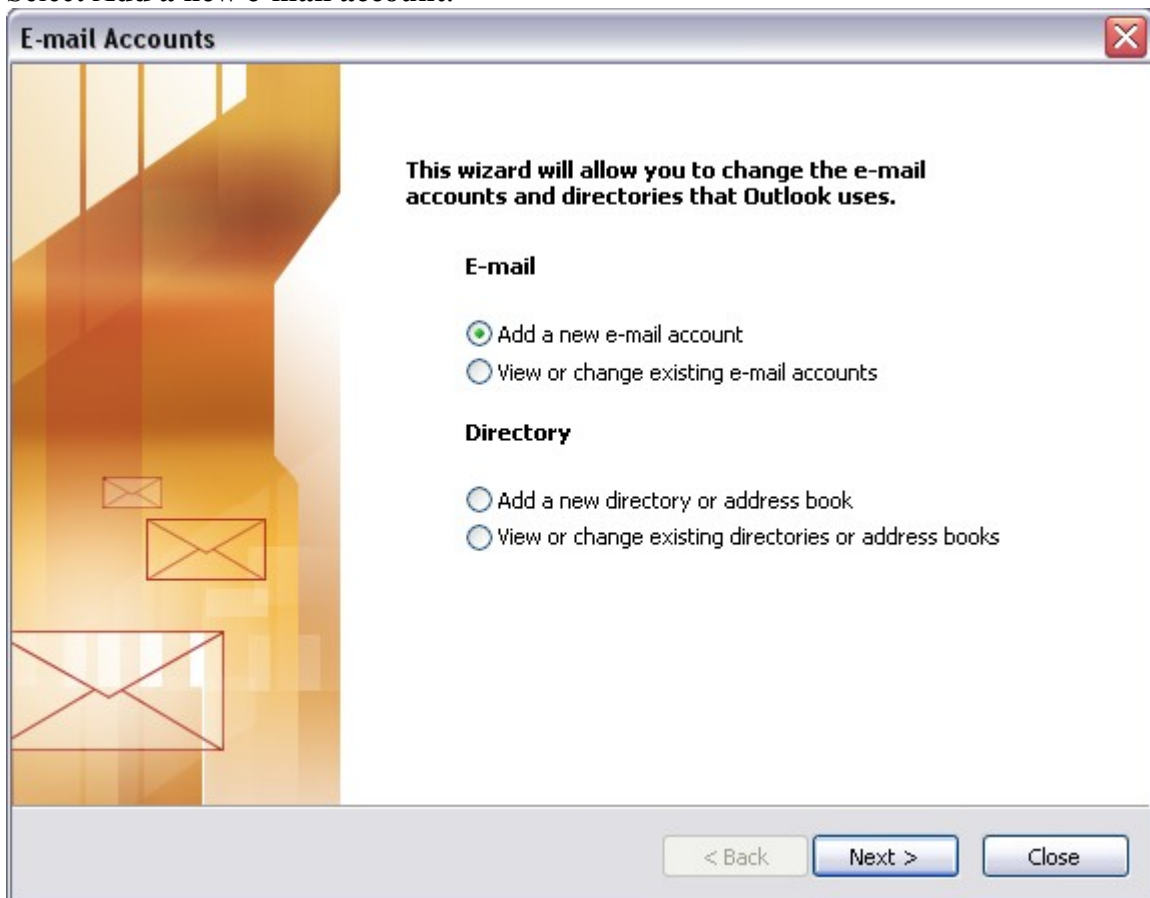


OUTLOOK 2003 SETUP

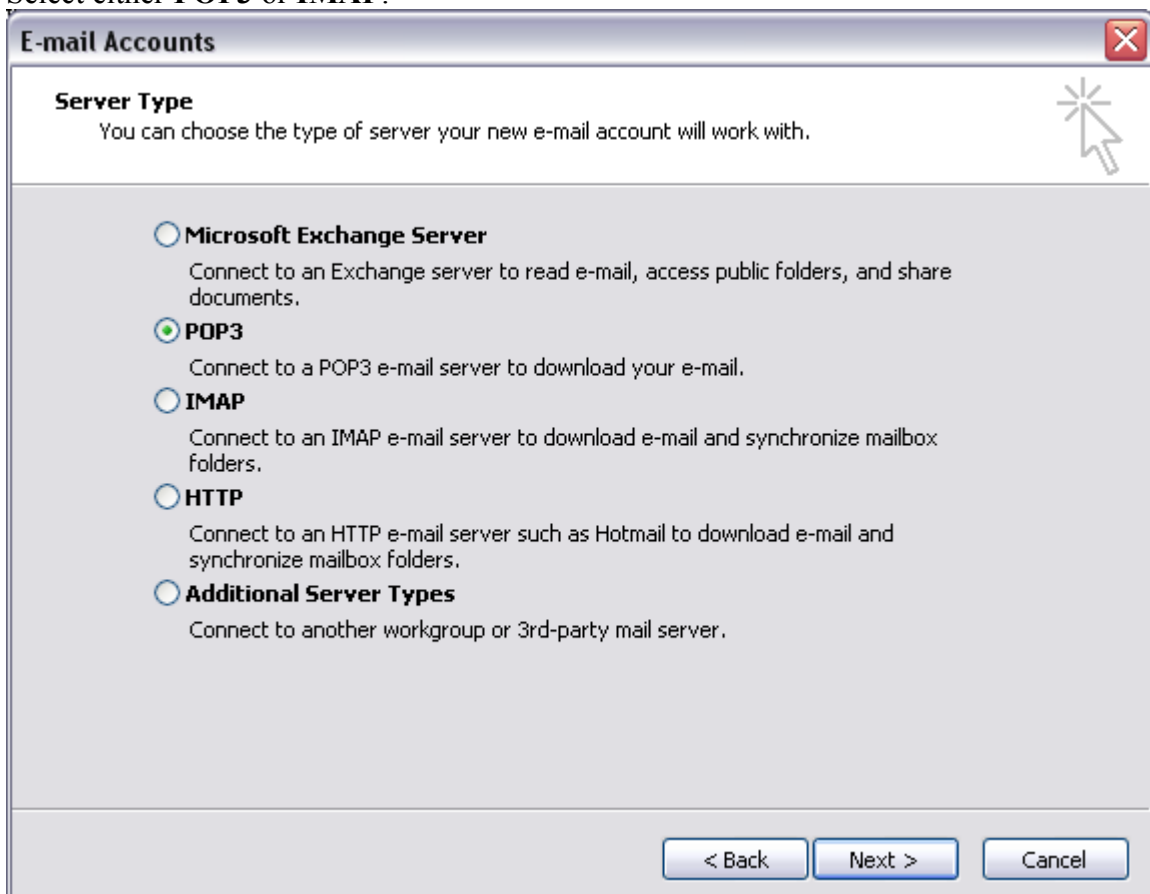
From the menu bar select **Tools/E-mail Accounts**.



Select **Add a new e-mail account**.



Select either **POP3** or **IMAP**.



Your Name: The name you would like to appear on your outgoing email.
E-mail Address: Email address assigned to you by Stelera.

Incoming Mail Server: mail.stelera.net
Outgoing Mail Server: mail.stelera.net

User Name: Enter your Stelera email address.
Password: Password assigned to you by Stelera.

Be sure to check the Remember Password box if you do not wish to enter your password each time you retrieve your email.

Do not check the Secure Password Authentication box as Stelera does not require this.

E-mail Accounts

Internet E-mail Settings (POP3)
Each of these settings are required to get your e-mail account working.

User Information	Server Information
Your Name: <input type="text" value="John Doe"/>	Incoming mail server (POP3): <input type="text" value="mail.stelera.net"/>
E-mail Address: <input type="text" value="John.Doe@stelera.net"/>	Outgoing mail server (SMTP): <input type="text" value="mail.stelera.net"/>

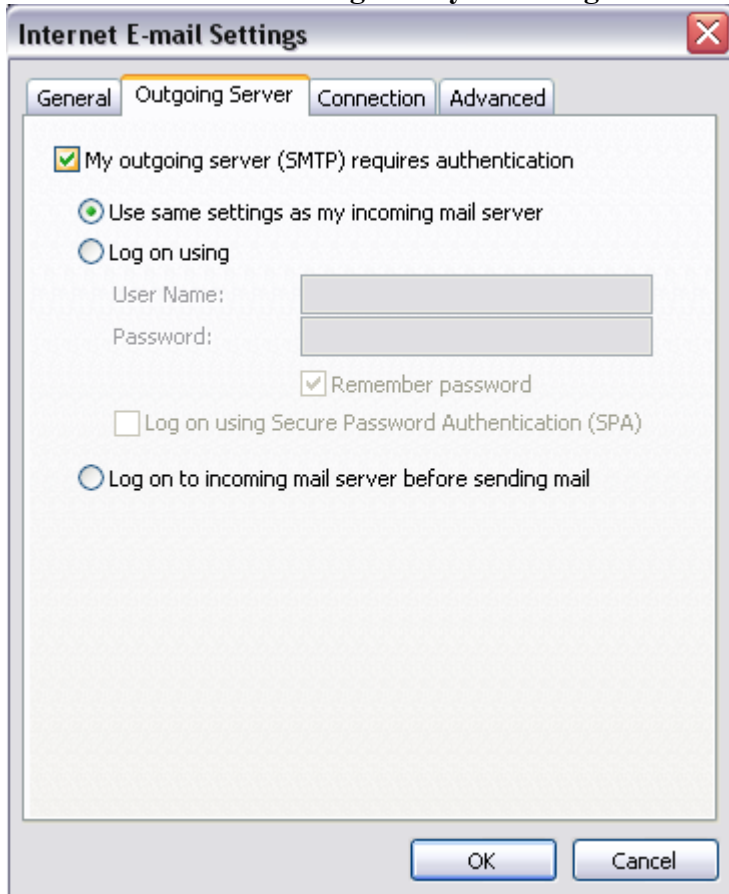
Logon Information	Test Settings
User Name: <input type="text" value="John.Doe@stelera.net"/>	After filling out the information on this screen, we recommend you test your account by clicking the button below. (Requires network connection)
Password: <input type="password" value="*****"/>	
<input checked="" type="checkbox"/> Remember password	<input type="button" value="Test Account Settings ..."/>
<input type="checkbox"/> Log on using Secure Password Authentication (SPA)	<input type="button" value="More Settings ..."/>

< Back Next > Cancel

Click on the **More Settings...** button.

Select the **Outgoing Server** tab and check the **My outgoing server (SMTP) requires authentication** checkbox.

Select the **Use same settings as my incoming mail server** radio button.



The screenshot shows the "Internet E-mail Settings" dialog box with the "Outgoing Server" tab selected. The "My outgoing server (SMTP) requires authentication" checkbox is checked. Underneath, the "Use same settings as my incoming mail server" radio button is selected. There are also options for "Log on using" with fields for "User Name:" and "Password:", a "Remember password" checkbox, and a "Log on to incoming mail server before sending mail" radio button. The "OK" and "Cancel" buttons are at the bottom.

Click on the **OK** button. Your Outlook email application is now set up to work with your Stelera email account.